



Office of the
Commissioner of Income Tax, (Admn & CO)
10th Floor, C Block, Income tax Towers,
AC Guards, Hyderabad-500004.



F.No. Instructions/CIT(Admin & CO)/2430-16

Date: 08.12.2015

To
All the DDOs
Of AP & TS Region

Sub: Deduction of dues to various associations - reg

The DDO's in AP & Telangana have been asked to deduct the amounts due from each official to their respective associations like, ITEF / ITGOA / ITEF MTS / IRS.

Complaints however have been received that deductions are not being done properly and many offices are yet to deduct as a result of which, for example, in the case of ITEF, the receipts are about 50% of what it should be. Under the circumstances all the DDO's are requested to comply with the following Instructions:

1. To submit the pay bill schedule indicating the deduction made to the association from April, 2015 onwards till November, 2015.
2. To deduct amount without fail from the pay bill of December, 2015 onwards.
3. Henceforth whenever such subscriptions are recovered in the pay bill, the details should obviously be sent to the respective registered associations.

A compliance report enclosing schedule of deductions made since April sought as given in instruction (1) supra, may be sent to this office by 17th December, 2015 positively.

Yours faithfully,

(M. RAVINDRA SAI)
Commissioner of Income Tax
(Admn & CO), Hyderabad.

Copy to: The Pr. CsIT for favor of information.

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Office of the Principal Chief Commissioner of Income Tax (AP & Telangana),
Accounts Section, B-Block, 10th floor, I.T. Towers, A.C. Guards, Hyderabad-500004

F.No. CCAP/Guard File/accts/2015-16

Dt. 29.04.2015

OFFICE MEMORANDUM

Sub: Deduction of yearly Renewal fees from the salary of members - Income Tax Employees' Federation, Central Head Quarters - Reg.

Ref: Letter from President, Income Tax Employee's Federation, AP Region, Hyderabad, dt. 21.04.2015 received on 22.04.2015

The undersigned is directed to forward a copy of the letter referred above received on 22.04.2015 requesting all the DDOs in A.P. and Telangana region to deduct renewal fees from the salary of members of Group-C employees as under:

- a. For those employees who are in PB-2 ----- Rs. 70/- per month
- b. For those employees who are in PB-1 ----- Rs. 40/- per month

2. All the DDOs are requested to make necessary deduction for the year 2015-16 in **one lump sum (for twelve months)** from the salaries of May 2015 at the rate mentioned above, and the amount so deducted may be sent directly as mentioned below:

a. **Renewal fee of Eleven months** may be remitted directly in the account of "INCOME TAX EMPLOYEES FEDERATION, AP CIRCLE", Syndicate Bank, Basheer Bagh Branch, Hyderabad, **A/C no 30042010033767 MICR 500025011 IFSC SYNB 0003004 and intimate the same to** President, ITEF, Hyderabad along with list of employees.

b. **Renewal fee of One month** may be remitted directly in the account of INCOME TAX EMPLOYEES FEDERATION, **A/C no 418979467 MICR 110019011 IFSC IDBI 000 R 028 and intimated the same to** Secretary General, ITEF, Manishnath Bhawan, A/2/95, Rajauri Garden, New Delhi - 110027.

A.O
IOIB

Devakumari
(V. Devakumari)
Administrative Officer(Accounts)
O/o The Pr CCIT (AP&TS) , Hyderabad

Encl : As above

To

1. All the Heads of offices/DDOs in A.P. Region
2. The ZAO, CBDT, Hyderabad
3. The General Secretary, Income Tax Employees Federation, A.P., Circle, Hyderabad.
4. The Secretary General, Income Tax Employees Federation, Manishnath Bhawan, A/2/95, Rajouri Garden, New Delhi 110027".