



**Office of the
Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana**

10th Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,
Tel. No. 040 – 23425474, Fax -23241427 Fax:040 23240403.

F. No. CCAP/2(16)/Estt/2014-15

Date: 31.12.2014

MEMORANDUM

Sub: Establishment – I.T. Department, Andhra Pradesh & Telangana –
Promotion to the cadre of Stenographer Grade-II – Allotment of officials – Regarding.

The under mentioned officials are hereby promoted to the cadre of **Stenographer Grade-II (PB-II)** on purely **Ad-hoc basis** in the Pay Band/Scale of PB-II of Rs. 9300 – Rs. 34800 with corresponding Grade pay of Rs. 4200/- and such allowances as may be sanctioned from time to time w.e.f date of this order for a period not exceeding one year or till promotions on regular basis are made, whichever is earlier. The officials are allotted to the appointing authority mentioned in column number 3 for being posted in the office mentioned against their names in column number 4 of the table below:

SL. NO.	NAMES OF STENOGRAPHER GRADE-II(PB-I) & OFFICE IN WHICH WORKING S/SHRI/SMT	TO WHOM ALLOTTED	OFFICE TO WHICH POSTED
(1)	(2)	(3)	(4)
1	ESWARA RAO P, STENO, GR.II (PB-I) ADDL. CIT, RANGE-6, VISAKHAPATNAM	ADDL. CIT, RANGE-6, VISAKHAPATNAM	ADDL. CIT, RANGE-6, VISAKHAPATNAM
2	VIJAY BHASKAR G, Steno GR.II (PB-I) Pr.CCIT, AP & Telangana	ADDL. CIT (Hqrs)(Admn) & (Vig), HYDERABAD	PR.CCIT, AP & TELANGANA
3	RAVINDRA G, Steno GR.II (PB-I) CIT, GUNTUR	CIT, GUNTUR	CIT, GUNTUR
4	MANIGOPAL KVN, Steno GR.II (PB-I) CIT-III, HYDERABAD	CIT-III, HYDERABAD	CIT-III, HYDERABAD
5	RAVI KUMAR K, Steno GR.II (PB-I) ADDL.CIT, TDS RANGE, VIJAYAWADA	ADDL.CIT, TDS RANGE, VIJAYAWADA	ADDL.CIT, TDS RANGE, VIJAYAWADA
6	VAIKUNTA RAO G, GR.II (PB-I) CCIT, VISAKHAPATNAM	ADDL. CIT (HQRS) VISAKHAPATNAM	CCIT, VISAKHAPATNAM
7	TAVITI NAIDU K, GR.II (PB-I) CIT-II, VISAKHAPATNAM	CIT-II, VISAKHAPATNAM	CIT-II, VISAKHAPATNAM
8	SANTOSH KUMAR M, GR.II (PB-I) ADDL.CIT, RANGE-14, HYDERABAD	ADDL.CIT, RANGE-14, HYDERABAD	ADDL.CIT, RANGE-14, HYDERABAD


2. The following conditions should be mentioned in the promotion order issued by the appointing authority:-

- a) Their promotion is purely of ad-hoc nature and;
- b) They will be liable for reversion without any prior notice.

Contd....(2)

::2::

- c) They will be liable for reversion –
- (i) if after a review of the vacancies, it is found that their promotion is in excess of the vacancies available;
- Or
- (ii) if found unfit for retention in the post of Stenographer Grade-II (PB-II)
- d) Their promotion as Stenographer Grade-II (PB-II) are subject to out come of any Cases pending before the Hon'ble CAT and Hon'ble Courts.
- e) The attention of the promoted officials is invited to MHA's O.M. F. No.7/1/80-Estt-P.1 dated 26/09/1981 and Ministry of Finance, Department of Expenditure (Implementation Cell) O.M. in F.No. 1/1/2008 regarding exercising of option for fixation of pay on promotion.
- f) His/her appointment shall not confer any right to them for continued officiating or seniority or for regular promotion and shall be governed by the instructions of DOP&T as contained in O.M. no. 28036/8/87-Estt. (D) dated 30.03.1988 and instruction issued by Government from time to time
- g) His/her seniority in the cadre of Stenographer Grade-II (PB-II) will be liable for revision at any point of time if any bonafide mistake is found with reference to any records.
- h) His/Her promotion is subject to outcome of recasting of reservation rosters in the cadre of Stenographer Grade-II (PB-II) in accordance with DOP&T's O.M. No. 36012/45/2005-Estt(Res.) dated 10.08.2010.
- i) The official will not be eligible for pay fixation consequent to this promotion in case his/her pay has already been upgraded in the scale of Stenographer Gr. II (PB – 2) under ACP Scheme/MACP Scheme.
- j) The above promotions to the cadre of Stenographer Gr. II are on in-situ basis
3. The promotion order should be issued in the prescribed proforma immediately.
4. **Postings of the above mentioned official will be reviewed during the Annual General Transfers, 2015.**
5. This issues with the approval of the Pr. CCIT, Andhra Pradesh & Telangana.



(M. NAVEEN) 31/12/14
Deputy Commissioner of Income Tax,
(H.Qrs) (Admn.), Hyderabad

To:

1. The Appointing Authority mentioned in Column 3 (By name) with a request to issue promotion order in respect of the above official **immediately** endorsing a copy thereof to this office. A copy of the same may also be marked, if desired, to the Secretary, ITEF, A.P. Circle, Group-C Association, Hyderabad.
2. The Confidential Section/ Vigilance Section of this office.
3. The DPC File.

Copy to:

1. The CCsIT, Hyderabad /Vijayawada/Visakhapatnam and DGIT(Inv), Hyderabad.
2. The Notice Board.


(M. NAVEEN) 31/12/14
Deputy Commissioner of Income Tax,
(H.Qrs) (Admn.), Hyderabad