



**Government of India
Ministry of Finance
Department of Revenue
Central Board of Direct Taxes
Directorate of Infrastructure**

"A" Wing, 2nd Floor, HUDCO Vishala, 14, Bhikaji Cama Place, New Delhi.

Tel No.011-26165407, Fax No.011-26103215	E-mail: singhal.infra@gmail.com
F.No.DIT(Inf.)/Unit-II/1%Inc-small station/2012-13/	Dated: 09.05.2012

To

259

All the Chief Commissioners of Income Tax.

Subject: Up gradation/Revamp of 309 Offices headed by ITO/ACIT/DCIT across the country under 1% Incentive Scheme for the year 2007-2008-Grant of Administrative Approval and Expenditure Sanction – regarding.

Sir/Madam,

1. Please refer to the above. CBDT has given administrative approval and expenditure sanction vide sanction order no. O/02/2012-13 Ad. VIII (DT) dated 10.04.2012 (copy enclosed) for up gradation/revamp of 309 offices headed by ITO/ACIT/DCIT across the country under 1% Incentive Scheme. Each office will get an amount of Rs. 5,00,000/-.
2. List of ITO/ACIT/DCIT headed station is enclosed as per Annexure A. List of items which may be procured (as per requirement of each specific office) for up gradation/revamp under this scheme is enclosed as per Annexure B.
3. Concerned Administrative Authorities may ensure to follow the GFR – 2005 and other relevant existing rules/guidelines/instructions while incurring expenditure under this scheme. It may also be ensured that work of up gradation/revamp of offices headed by ITO/ACIT/DCIT under this scheme is completed by 31.08.2012.
4. A report after completing the work must be sent to the Directorate of Infrastructure so as to reach by 15.09.2012.

Encl. as above

Yours Faithfully,


(Govind Singhal) 09/05/2012

Addl. Director of Income Tax,
(Infra.), UNIT-II, New Delhi.

Copy to: - DBC for posting this communication on the
official website irsofficersonline.org

Sanction No. O/ 02/2012-13 Ad.VIII(DT)

F.No DIT(Inf)/U.I/INC-11/Small Stations Infra/2011-12
Government of India
Ministry of Finance
Department of Revenue
Central Board of Direct Taxes

New Delhi, dated 10-4-2012

To ✓
The Chief Commissioner of Income Tax (CCA),
(As per list attached)

Subject: Upgradation /Revamp of 309 offices headed by ITO/ACIT/DCIT across the country under 1% Incentive Scheme for the year 2007-2008—Grant of administrative approval and expenditure sanction-regarding

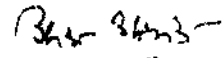
Sir,

I am directed to refer to sanction order No. O/92/2011-12 Ad-VIII(DT) dated 29-3-2012 and to convey the approval of the competent authority for revalidation of the sanctioned amount of Rs. 15.45 Crore for the purpose as noted in the subject, for the current financial year 2012-13.

2. The expenditure involved in this sanction is debitable to the head of account "Office Expenses" under the budgetary Grant No. 42 -Direct Taxes, Department of Revenue under utilization of 1% Incentive Scheme for 2007-2008 and shall be met out of the budgetary grant under the head "Office Expenses" allocated to the respective budgetary authorities during the financial year 2012-13.

3. This issues with the approval of IFU-III vide Director (Finance- DT) note dated 04-04-2012 on page 24/Note of file No. DIT (Inf.)/U.I/INC-11/Small Stations Infra/2011-12.

Yours faithfully,


(Anil Uniyal)

Deputy Secretary (Ad.VIII -DT)

Copy to:

1. IFU (B&A), Department of Revenue, Church Road Hutments, New Delhi.
2. IFU-III, Department of Revenue, North Block, New Delhi.
3. DIT (Inf.), Hudco Vishala Building New Delhi with the request to issue the above sanction order as per list attached in file.
4. DIT (PR,PP &OL) 6th floor, Mayur Bhavan, Connaught Circus, New Delhi-110001.
5. Director of Income Tax (Expenditure Budget), Ground floor, E-2, ARA Centre Jhandewallan, Extension New Delhi-110055 for allocation of funds to the respective authorities.
6. All ZAO, C/o CCIT as per list attached.
7. Directorate of Income Tax (O&MS) Level-V East Block-II, R.K.Puram , New Delhi-66
8. Director General (Audit), Central Revenues, AGCR, building, New Delhi.
9. Sanction folder.
10. Hindi Section for Hindi translation.

(Anil Uniyal)
Deputy Secretary (Ad.VIII -DT)

Annexure-A**Station Directory of ITOs, ACITs & DCITs**

S.No.	CITY	Officer	CIT	CCIT
1	Abohar	ITO	Bathinda	Amritsar
2	Abu	ITO	Jodhpur	Jodhpur
3	Adilabad	ITO	Hyderabad	Hyderabad
4	Adoni	ITO	Hyderabad	Hyderabad
5	Almora	ITO	Haldwani	Dehradun
6	Amalapuram	ITO	Rajahmundry	Visakhapatnam
7	Ambikapur	ITO	Bilaspur	Raipur
8	Amreli	ITO	Rajkot	Rajkot
9	Anakapalle	ITO	Visakhapatnam	Visakhapatnam
10	Arrah	ITO	Patna	Patna
11	Auraiya	ITO	Agra	Kanpur
12	Badaun	ITO	Moradabad	Bareilly
13	Bagalkot	ITO	Belgaum	Panaji
14	Behrampore	ITO	Kolkata	Kolkata
15	Baharaich	ITO	Faizabad	Lucknow
16	Bahrur	ITO	Alwar	Jaipur
17	Balaghat	ITO	Jabalpur	Bhopal
18	Ballia	ITO	Varanasi	Allahabad
19	Balotra	ITO	Jodhpur	Jodhpur
20	Balurghat	ITO	Jalpaiguri	Jalpaiguri
21	Banda	ITO	Kanpur	Kanpur
22	Banewara	ITO	Udaipur	Udaipur
23	Bapatia	ITO	Guntur	Hyderabad
24	Barabanki	ITO	Lucknow	Lucknow
25	Baragarh	ITO	Sambalpur	Orissa
26	Baran	ITO	Kota	Udaipur
27	Baraut	ITO	Meerut	Ghaziabad
28	Barpeta Road	ITO	Guwahati	Guwahati
29	Baripada	ITO	Cuttack	Orissa
30	Barnala	ITO	Patiala	Chandigarh
31	Basti	ITO	Faizabad	Lucknow
32	Bateala	ITO	Amritsar	Amritsar
33	Beawer	ITO	Ajmer	Udaipur
34	Beed	ITO	Aurangabad	Nasik
35	Behror	ITO	Alwar	Jaipur
36	Bettiah	ITO	Muzaffarpur	Bihar
37	Betul	ITO	Bhopal	Bhopal
38	Bhadrak	ITO	Cuttack	Orissa
39	Bhadohi	ITO	Varanasi	Allahabad
40	Bhandara	ITO	Nagpur	Nagpur
41	Bhawanipatna	ITO	Sambalpur	Orissa
42	Bhimavaram	ITO	Rajahmundry	Visakhapatnam
43	Bhuj	ITO	Rajkot	Rajkot
44	Bidar	ITO	Gulbarga	Hubli
45	Bihar Shariff	ITO	Patna	Patna
46	Bilaspur	ITO	Shimla	Shimla
47	Bolangir	ITO	Sambalpur	Orissa
48	Burhanpur	ITO	Indore	Indore

49	Bundi	ITO	Kota	Udaipur
50	Chamarajinagar	ITO	Mysore	Bangalore
51	Chandausi	ITO	Moradabad	Bareilly
52	Chapra	ITO	Muzaffarpur	Patna
53	Chhatarpur	ITO	Gwalior	Bhopal
54	Chikamagalur	ITO	Mysore	Bangalore
55	Chirala	ITO	Guntur	Hyderabad
56	Chirawa	ITO	Jaipur	Jaipur
57	Chitradurga	ITO	Davangere	Hubli
58	Chittoor	ITO	Tirupati	Hyderabad
59	Churu	ITO	Jaipur	Jaipur
60	Cooch Behar	ITO	Jalpaiguri	Jalpaiguri
61	Dahod	ITO	Baroda	Baroda
62	Dalhousie	ITO	Shimla	Shimla
63	Daltonganj	ITO	Ranchi	Ranchi
64	Dhar	ITO	Indore	Indore
65	Dharamshala	ITO	Shimla	Shimla
66	Daman	ITO	Valsad	Surat
67	Damoh	ITO	Jabalpur	Bhopal
68	Dasuya	ITO	Jalandhar	Ludhiana
69	Darjeeling	ITO	Siliguri	Jalpaiguri
70	Dausa	ITO	Aiwar	Jaipur
71	Deoband	ITO	Muzaffarnagar	Meerut
72	Deoria	ITO	Gorakhpur	Allahabad
73	Dewas	ITO	Ujjain	Indore
74	Dhamtari	ITO	Raipur	Raipur
75	Dhar	ITO	Indore	Indore
76	Dharmanagar	ITO	Shillong	Shillong
77	Dhenkanal	ITO	Bhubaneshwar	Orissa
78	Dhubri	ITO	Guwahati	Guwahati
79	Digboi	ITO	Dibrugarh	Shillong
80	Dindigul	ITO	Madurai	Madurai
81	Duliajan	ITO	Dibrugarh	Shillong
82	Dwarka	ITO	Jamnagar	Rajkot
83	Etah	ITO	Aligarh	Meerut
84	Etawah	ITO	Agra	Kanpur
85	Faridkot	ITO	Bathinda	Amritsar
86	Fatehabad	ITO	Hissar	Panchkula
87	Fatehpur	ITO	Allahabad	Allahabad
88	Gadag	ITO	Hubli	Hubli
89	Ghazipur	ITO	Varanasi	Allahabad
90	Girdih	ITO	Dhanbad	Ranchi
91	Gokak	ITO	Belgaum	Panaji
92	Golaghat	ITO	Jorhat	Guwahati
93	Gondia	ITO	Nagpur	Nagpur
94	Gudivada	ITO	Vijayawada	Hyderabad
95	Guna	ITO	Gwalior	Bhopal
96	Guntakal	ITO	Tirupati	Hyderabad
97	Gudur	ITO	Guntur	Hyderabad
98	Gurdaspur	ITO	Amritsar	Amritsar
99	Guruvayoor	ITO	Trissur	Kochi
100	Hajipur	ITO	Patna	Patna

101	Hamirpur	ITO	Shimla	Shimla
102	Hanumangarh	ITO	Bikaner	Jodhpur
103	Hapur	ITO	Ghaziabad	Meerut
104	Hardoi	ITO	Bareilly	Bareilly
105	Hathras	ITO	Aligarh	Meerut
106	Haveri	ITO	Davangere	Hubli
107	Hindupur	ITO	Tirupati	Hyderabad
108	Hospet	ITO	Gulbarga	Hubli
109	Itarsi	ITO	Bhopal	Bhopal
110	Jagdalpur	ITO	Raipur	Raipur
111	Jagraon	ITO	Ludhiana	Ludhiana
112	Jaisalmer	ITO	Jodhpur	Jodhpur
113	Jaina	ITO	Aurangabad	Nashik
114	Jalore	ITO	Jodhpur	Jodhpur
115	Jaunpur	ITO	Faizabad	Lucknow
116	Jeypore	ITO	Bhubaneshwar	Orissa
117	Jhalawar	ITO	Kota	Udaipur
118	Jharsuguda	ITO	Sambalpur	Orissa
119	Jind	ITO	Hissar	Panchkula
120	Kadapa	ITO	Tirupati	Hyderabad
121	Kaithal	ITO	Karnal	Panchkula
122	Kalimpong	ITO	Siliguri	Jalpaiguri
123	Kancheepuram	ITO	Chennai	Chennai
124	Kannauj	ITO	Aligarh	Meerut
125	Kapurthala	ITO	Jalandhar	Ludhiana
126	Karalkudi	ITO	Madurai	Madurai
127	Karimganj	ITO	Shillong	Shillong
128	Karur	ITO	Trichy	Trichy
129	Karwar	ITO	Mangalore	Panaji
130	Kasaragod	ITO	Kannur	Kochi
131	Kathua	ITO	Jammu	Amritsar
132	Katihar	ITO	Bhagalpur	Patna
133	Keonjhar	ITO	Sambalpur	Orissa
134	Khamgaon	ITO	Nagpur	Nagpur
135	Khargone	ITO	Indore	Indore
136	Khatauli	ITO	Muzaffarnagar	Meerut
137	Khatima	ITO	Haldwani	Dehradun
138	Khurda	ITO	Bhubaneshwar	Orissa
139	Kishanganj	ITO	Ajmer	Udaipur
140	Kolar	ITO	Bangalore	Bangalore
141	Kotdwar	ITO	Dehradun	Dehradun
142	Kothagudem	ITO	Vijayawada	Hyderabad
143	Kozhikode	ITO	Kozhikode	Kochi
144	Krishna Nagar	ITO	Kolkata	Kolkata
145	Krishnagin	ITO	Salem	Trichy
146	Kudal	ITO	Kothapur	Pune
147	Kullu	ITO	Shimla	Shimla
148	Kushi Nagar	ITO	Gorakhpur	Allahabad
149	Lakhimpur	ITO	Guwahati	Guwahati
150	Lakhimpur Kheri	ITO	Bareilly	Bareilly
151	Lalitpur	ITO	Agra	Kanpur
152	Latur	ITO	Aurangabad	Nashik

153	Machilipatnam	ITO	Vijayawada	Hyderabad
154	Madanapalle	ITO	Tirupati	Hyderabad
155	Madhubani	ITO	Muzaffarpur	Patna
156	Madikeri	ITO	Mysore	Bangalore
157	Mehboobnagar	ITO	Hyderabad	Hyderabad
158	Mainpuri	ITO	Aligarh	Meerut
159	Makrana	ITO	Jodhpur	Jodhpur
160	Malerkotla	ITO	Ludhiana	Ludhiana
161	Mancherial	ITO	Hyderabad	Hyderabad
162	Mandsaur	ITO	Ujjain	Indore
163	Mandya	ITO	Mysore	Bangalore
164	Manasa	ITO	Bathinda	Amritsar
165	Mau	ITO	Gorakhpur	Allahabad
166	Mercara	ITO	Mysore	Bangalore
167	Modasa	ITO	Ahmedabad	Ahmedabad
168	Morbi	ITO	Rajkot	Rajkot
169	Motihari	ITO	Muzaffarpur	Patna
170	Mount Abu	ITO	Jodhpur	Jodhpur
171	Muktsar	ITO	Bathinda	Amritsar
172	Munger	ITO	Bhagalpur	Patna
173	Nabha	ITO	Patiala	Chandigarh
174	Nagapattinam	ITO	Trichy	Trichy
175	Nagercoil	ITO	Madurai	Madurai
176	Nagaon	ITO	Guwahati	Guwahati
177	Nahan	ITO	Shimla	Shimla
178	Nakodar	ITO	Jalandhar	Ludhiana
179	Nalbari	ITO	Guwahati	Guwahati
180	Nalgonda	ITO	Hyderabad	Hyderabad
181	Namakkal	ITO	Salem	Trichy
182	Nandyal	ITO	Hyderabad	Hyderabad
183	Nangal	ITO	Chandigarh	Chandigarh
184	Narnaul	ITO	Rohtak	Panchkula
185	Narsaraopet	ITO	Guntur	Hyderabad
186	Nawanshahar	ITO	Jalandhar	Ludhiana
187	Neemuch	ITO	Ujjain	Indore
188	Neemka Thana	ITO	Jaipur	Jaipur
189	Nippani	ITO	Belgaum	Panaji
190	Nirmal	ITO	Hyderabad	Hyderabad
191	North Lakhimpur	ITO	Guwahati	Guwahati
192	Nowgaon	ITO	Guwahati	Guwahati
193	Nurpur	ITO	Shimla	Shimla
194	Ongole	ITO	Guntur	Hyderabad
195	Palakol	ITO	Rajahmundry	Visakhapatnam
196	Pandharpur	ITO	Kolhapur	Pune
197	Paradeep	ITO	Cuttack	Orissa
198	Parbhani	ITO	Aurangabad	Nashik
199	Parwanoo	ITO	Shimla	Shimla
200	Petlad	ITO	Baroda	Baroda
201	Phulbani	ITO	Bhubaneswar	Orissa
202	Pilibhit	ITO	Bareilly	Bareilly
203	Pithoragarh	ITO	Haldwani	Dehradun
204	Pollechi	ITO	Coimbatore	Coimbatore

205	Porbandar	ITO	Jamnagar	Rajkot
206	Pratapgarh	ITO	Faizabad	Lucknow
207	Proddatur	ITO	Tirupati	Hyderabad
208	Padukkottai	ITO	Trichy	Trichy
209	Purulia	ITO	Asonol	Durgapur
210	Puttur	ITO	Mangalore	Panaji
211	Rae Bareilly	ITO	Faizabad	Lucknow
212	Rai Garj	ITO	Jaipalguri	Jaipalguri
213	Raigarh	ITO	Bilaspur	Raipur
214	Rajpura	ITO	Patiala	Chandigarh
215	Rajnandgaon	ITO	Bilaspur	Raipur
216	Rajsamand	ITO	Udaipur	Udaipur
217	Ramgarh	ITO	Hazaribagh	Ranchi
218	Ramanathapuram	ITO	Madurai	Madurai
219	Ramnad	ITO	Madurai	Madurai
220	Rampur	ITO	Moradabad	Bareilly
221	Rampur	ITO	Shimla	Shimla
222	Ratangarh	ITO	Jaipur	Jaipur
223	Rayagada	ITO	Bhubaneshwar	Orissa
224	Rewa	ITO	Jabalpur	Bhopal
225	Rishikesh	ITO	Dehradun	Dehradun
226	Roorkee	ITO	Dehradun	Dehradun
227	Ropar	ITO	Chandigarh	Chandigarh
228	Rudrapur	ITO	Dehradun	Dehradun
229	Sahasra	ITO	Bhagalpur	Patna
230	Sahebganj	ITO	Dhanbad	Ranchi
231	Samastipur	ITO	Muzaffarpur	Patna
232	Sambhal	ITO	Moradabad	Bareilly
233	Sangareddy	ITO	Hyderabad	Hyderabad
234	Sasaram	ITO	Patna	Patna
235	Seoni	ITO	Jabalpur	Bhopal
236	Shandol	ITO	Jabalpur	Bhopal
237	Shahjahanpur	ITO	Bareilly	Bareilly
238	Shajapur	ITO	Ujjain	Indore
239	Shamli	ITO	Muzaffar Nagar	Meerut
240	Shivpuri	ITO	Gwalior	Bhopal
241	Siddipet	ITO	Guntur	Hyderabad
242	Sirhind	ITO	Patiala	Chandigarh
243	Sirohi	ITO	Jodhpur	Jodhpur
244	Sirsi	ITO	Hubli	Hubli
245	Sitamahi	ITO	Muzaffarpur	Patna
246	Siwan	ITO	Muzaffarpur	Patna
247	Srikakulam	ITO	Visakhapatnam	Visakhapatnam
248	Srinagar	ITO	Dehradun	Dehradun
249	Sumerpur	ITO	Jodhpur	Jodhpur
250	Sunam	ITO	Patiala	Chandigarh
251	Suratgarh	ITO	Bikaner	Jodhpur
252	Suri	ITO	Burdwan	Durgapur
253	Surya Pet	ITO	Guntur	Hyderabad
254	Tadepiligudem	ITO	Rajahmundry	Visakhapatnam
255	Tanuku	ITO	Rajahmundry	Visakhapatnam
256	Tarn Taran	ITO	Amritsar	Amritsar

257	Tenali	ITO	Guntur	Hyderabad
258	Theni	ITO	Madurai	Madurai
259	Thodupuzha	ITO	Kochi	Kochi
260	Tiptur	ITO	Bangalore	Bangalore
261	Tonk	ITO	Kota	Udaipur
262	Tuni	ITO	Rajahmundry	Visakhapatnam
263	Udhampur	ITO	Jammu	Amritsar
264	Una	ITO	Shimla	Shimla
265	Unnao	ITO	Lucknow	Lucknow
266	Veraval	ITO	Rajkot	Rajkot
267	Vidisha	ITO	Bhopal	Bhopal
268	Vikarabad	ITO	Vijayawada	Hyderabad
269	Villupuram	ITO	Puducherry	Chennai
270	Vizianagaram	ITO	Visakhapatnam	Visakhapatnam
271	Yavatmal	ITO	Nagpur	Nagpur
272	Akola	ACIT	Nagpur	Nagpur
273	Amravati	ACIT	Nagpur	Nagpur
274	Azamgarh	DCIT	Gorakhpur	Allahabad
275	Balasore	ACIT	Cuttack	Bhubaneswar
276	Banbazar	DCIT	Guwahati	Guwahati
277	Bankura	ACIT	Durgapur	Durgapur
278	Begusarai	ACIT	Bhagalpur	Patna
279	Bulandshahr	DCIT	Meerut	Meerut
280	Chandrapur	ACIT	Nagpur	Nagpur
281	Darbhanga	ACIT	Muzaffarpur	Patna
282	Deoghar	DCIT	Dhanbad	Ranchi
283	Dimapur	ACIT	Jorhat	Guwahati
284	Gangtok	DCIT	Kolkata	Kolkata
285	Gaya	ACIT	Patna	Patna
286	Hoshiarpur	DCIT	Jalandhar	Ludihana
287	Ichalkaranji	DCIT	Kolhapur	Pune
288	Jalgaon	ACIT	Nasik	Nasik
289	Katni	ACIT	Jabalpur	Bhopal
290	Khanna	ACIT	Ludihana	Ludihana
291	Korba	ACIT	Bilaspur	Raipur
292	Malegaon	DCIT	Nasik	Nasik
293	Mattancherry	DCIT	Kochi	Kochi
294	Najibabad	ACIT	Moradabad	Bareilly
295	Nanded	DCIT	Aurangabad	Nasik
296	Ooty	ACIT	Coimbatore	Coimbatore
297	Palakkad	DCIT	Thirssur	Kochi
298	Paighar	ACIT	Thane	Thane
299	Pathankot	DCIT	Amritsar	Amritsar
300	Port Blair	DCIT	Kolkata	Kolkata
301	Puri	ACIT	Bhubaneswar	Orrisa
302	Purnea	ACIT	Bhagalpur	Patna
303	Ratnagiri	DCIT	Kolhapur	Pune
304	Ratlam	ACIT	Ujain	Indore
305	Rewari	ACIT	Rohtak	Panchkula
306	Rourkela	ACIT	Sambalpur	Bhubaneswar
307	Sagar	ACIT	Jabalpur	Bhopal
308	Satara	DCIT	Pune	Pune

309	Satna	ACIT	Jabalpur	Bhopal

Annexure B

S.No.	Item
1	Visitor Chair
2	Officer Chair
3	Staff Chair
4	Officer Table
5	Staff Table
6	Multi Purpose Fax cum Printer cum scanner
7	Water Cooler
8	Computer
9	Air Conditioner with stabilizer (1.5 Ton)
10	Pedestal Fan
11	Crockery
12	UPS
13	Curtains
14	Compactor (2 sided)
15	Compactor (one sided)